

September 18, 2003

Director William Medrano
Bureau of Agricultural Research
Department of Agriculture
Quezon City

Subject : **Progress report on the conduct of the BAR/BAS Integrated Farm Household Survey (IFHS) Project**

Dear Director Medrano:

We are based to submit herewith the progress report regarding the implementation of the IFHS. As you will note from the attachments, the research team at the BAS has thus far completed the following project-related activities: Survey instruments development; Output tables specifications; Organization of a series of training sessions; Field data collection and Data processing development.

At present, we are in the process of editing and coding the accomplished survey questionnaires. Output tables are targeted for generation within December. This will be followed by data review/analysis and report writing to be done in January to February 2004. The project's terminal report will be submitted to your Office by March 2004.

We wish to assure you that all efforts are being done to finish this project as scheduled. In the meantime, may we be apprised of the status of the balance of the project funds? This information will allow us to adequately plan for the remaining project activities.

Thank you for your continuous support to our research endeavors.

With our best regards.

Very truly yours,

A handwritten signature in black ink, appearing to read 'R. Recide' with a stylized flourish at the end.

ROMEO S. RECIDE
Director

PROGRESS REPORT

Integrated Farm Household Survey (IFHS)
As of September 2003

EXECUTIVE SUMMARY

1. The IFHS is aimed at generating benchmark statistics that will serve as inputs for agricultural research prioritization and development and/or improvement of agricultural performance indicators system.
2. A total of 44 dummy tables had been prepared to generate the desired information. This was supplemented by structured questionnaires and manual operations which served as guide during data collection.
3. Three level of trainings/orientation were conducted prior to data collection: Trainor's training, national orientation of Regional Agricultural Statistics Officers (RASOs) and Provincial Agricultural Statistics Officers (PASOs), and training of field staff and Contractual Data Collectors (CDCs).
4. The survey covered 79 provinces plus the National Capital Region (NCR). A total of 5,423 accomplished survey questionnaires were generated.
5. In preparation for data processing, application programs had been developed while generation of data processing and tabulation program is ongoing.
6. Editing/coding of survey returns is ongoing.

The submission of technical report to BAR is targeted for completion by March 2004.

IINTEGRATED FARM HOUSEHOLD SURVEY
Accomplishments as of October 2003

| Activity | REMARKS |
|---|--|
| <ul style="list-style-type: none"> - Survey instruments development, pretesting, finalization and reproduction | <ul style="list-style-type: none"> - Developed a structured questionnaire consisting of 42 pages and the corresponding manual of operations; - Conducted pre-test of the questionnaires (20 samples); and - Finalized and reproduced survey instruments. |
| <ul style="list-style-type: none"> - Dummy output tables and data specifications | <ul style="list-style-type: none"> - Developed 80 dummy output tables; - Prepared specifications for the development of data processing system. |
| <ul style="list-style-type: none"> - Organization of a series of training sessions | <ul style="list-style-type: none"> - Conducted trainers' training at C.O., June 12 - Conducted national orientation of Regional Agricultural Statistics Officers (RASOs) and Provincial Agricultural Statistics Officers (PASOs), June 17; - Conducted training of field staff and Contractual Data Collectors (CDCs), July 21-22; and - Conducted briefing/orientation on editing/coding of survey returns, Sept. 17-18 |
| <ul style="list-style-type: none"> - Field data collection | <ul style="list-style-type: none"> - Conducted data collection in 79 provinces and in the National Capital Region (NCR) - 5,586 survey returns already received/controlled at C.O. |
| <ul style="list-style-type: none"> - Data processing system development | <ul style="list-style-type: none"> - Developed application programs; - Tabulation programs preparation on-going (19% completed) |
| <ul style="list-style-type: none"> - Data processing | <ul style="list-style-type: none"> - Editing/coding of survey returns ongoing (2,185) - Data entry on-going (800 questionnaires) |

